

SD State Archives 2011 Accomplishments

Awards

The Institute of Museum and Library Services (IMLS) has awarded a Connecting to Collections implementation grant of \$237,703 to North and South Dakota for the Dakota Collections Care Initiative (DCCI). Partners in the initiative are the North Dakota State Historical Society, South Dakota State Historical Society, North Dakota Library Association, South Dakota State Library, the Plains Art Museum in Fargo and the Association of South Dakota Museums.

The SD State Archives was awarded a \$3320 grant from the National Film Preservation Foundation to preserve 5 rolls of film from the 1930s from the Platte area.

The South Dakota State Archives website was named to the "Best State Websites for Genealogy" from Family Tree Magazine.

Gifts

256 collections (595.6 cu. ft.) were accepted into the archives this year.

Newspaper

613 reels of microfilm were processed and made accessible.

1915 census, Newsbio, and Vital Records

1915 census: 31,613 entered into a database this year.

The newspaper indexing database: 109,060 entries added online this year.

Vital records: 39,367 records entered into a database this year.

Archives month

The State Archives promoted the month with press releases, advertisements, and the website. Archives Month was celebrated in October with the catch phrase, "Our Stories."

A genealogy class by Virginia Hanson was held on October 1st at the Cultural Heritage Center; a Riverside Cemetery tour conducted by Ken Stewart and Chris Nelson was held on the 23rd; and Wilbur Foss played the fiddle on October 30th at the First Congregational Church in Pierre.

Total Inmate Hours: 21,777.76 total hours for both Pierre and Springfield.

Volunteer Hours: 588.5 hours in Archives. This number is made even more impressive by the fact only five people volunteered in Archives during 2011. This does not include the Experience Works hours from Alberta in Springfield.

Outreach

The archives reached 2,713 people this year through presentations, archives month activities, and tours. 24 press releases were sent out this year.

- Photographic images from the archives collection are being submitted on a weekly basis to the *Pierre Capital Journal*. They appear in the newspaper every Tuesday. The images are of Pierre and the surrounding areas.
- The recent donation display case was finished in January 2011.
- Matthew worked with SDPB regarding a couple of manuscript collections. 1/12
- Virginia gave a presentation at the Mitchell Carnegie Historical Center 1/26 to 14 people.
- Marvene made a display of Valentine Cards from the collections that was up for two weeks.
- A press release was sent out regarding the R.C. Lathrop collection.
- The e-newsletter was sent out in February.
- An email reminder was sent out to 4th grade teachers and principals regarding the 4th grade census.
- Chelle and Matthew worked with Yankton College regarding archival policies and procedures.
- Matthew gave presentations to 6th graders at the Georgia Morse Middle school on 2/14. (97 students)
- Matthew was featured in the Capitol Journal 2/15 regarding the above.
- Chelle was interviewed live on KSOO radio on 2/3 regarding the “One of the best state websites, 2010” award.
- Chelle was interviewed by Cattle Business Weekly on genealogical services of the archives on 2/4.
- Chelle was interviewed by the Capitol Journal for an article that appeared on 2/7 regarding the “One of the best state websites, 2010” award.
- Chelle gave a presentation to the Pierre Rotary on 2/14 to 30 people.
- Chelle and Ronette traveled to Armour and gave 2 presentations on “Hands On!” to 55 students and teachers.
- Matthew worked with the Timber Lake Historical Society, on questions on preservation questions.
- Sara gave a presentation on the State Archives to a Historical Research & Methods class at Augustana on 3/15 to 10 people.
- A press release went out about the 1911 legislature.

- Matthew Reitzel did an interview on SDPB on 3/23 regarding the 1911 laws.
- A behind the scenes tour was given to the volunteers, Matthew led 17 people through the archives.
- Matthew met with a donor in Rapid City regarding collections donations.
- Virginia and Sara worked with a group of students from Frederick. 14 people
- Matthew worked with the Timber Lake Historical Society and the Adams Museum, on preservation questions.
- The reception for the “SD Works” exhibit was held on April 8th with 47 people in attendance.
- The recent donations display case was updated on 4/15.
- Matthew attended the Heritage Fund sponsored Volunteer Appreciation event on 4/21 and talked about upcoming activities for volunteers in the archives.
- Matthew held two meetings with donors in April.
- Sara and Virginia traveled to Sisseton to pick up school records
- Lori Carpenter worked with three staff members from the Cheyenne River Sioux Tribe regarding their digital project.
- Matthew Reitzel worked with the Verendrye Museum in Fort Pierre to prepare for the flooding in their building.
- Chelle visited with people at the American Legion cabin regarding the potential flooding to their building and their collections.
- Virginia and Sara worked with the Lyman County Auditor and Register of Deeds regarding records transferal.
- There were 792 participants in the 4th grade school census.
- Out of all the schools that participate in the 4th grade census, one is randomly chosen. Matthew traveled to Martin and gave a presentation to 42 people.
- Matthew worked with 39 Stanley County 5th graders on primary sources.
- On May 23rd Matthew showed the Pierre/Fort Pierre flood film of 1952 to 106 students at Georgia Morse middle school.
- An insert on the state archives was included in the folders of attendees to the History Conference.
- Chelle gave a presentation to the Pierre Genealogy group on 5/17 (7).
- On May 10th Virginia gave a presentation on Archival tour for the Knights of Columbus ladies. (38)
- Virginia gave a presentation on Archival resources to the Huron genealogical group on May 13th (21)
- On May 18th Virginia gave a presentation to the Hudson genealogical history group. (14)
- Matthew worked with the Verendrye Museum in consultation of moving their collections in preparation for the flooding.
- Virginia and Sara worked with the Douglas County Auditor regarding records transferal.

- Virginia and Sara worked with the Moody County Treasurer regarding records transferal.
- Archives staff worked with NBC on flood footage from 1952. NBC nightly news showed the footage on June 9th. (3)
- Wednesday June 21st KELOLand tv used archives film footage in a story about the 1952 flood.
- On June 22nd Matthew visited a local home and picked up archival materials. (3)
- Virginia gave a presentation at the Lawrence County Historical Society Annual Meeting on June 26th. (73 people)
- Two donors were given a behind the scenes tour of the archives.
- Scotty Philip buffalo images were sent to Philip and the Verendrye Museum for a display for the Scotty Philip Trail Ride 7/18-7/23.
- The recent donation display case was changed to show archival materials on the Civil War's 150th anniversary.
- The archives had a table at the Irish Fair in Sioux Falls 7/23-7/24. Over 62 direct contacts were made.
- Sara gave a presentation on scrapbooks to the Women of the Moose on 8/16. (9)
- Sara and Matthew gave a presentation and tour of the archives during a Volunteer Appreciation event on 8/18. (10)
- Matthew and Dan Brosz gave a presentation to the Westhills Village in Rapid City on 8/16. (27)
- Virginia gave a tour of the archives to a student and his parent. (2)
- Virginia had an interview with SD PBS radio concerning the Kinna stone.
- Virginia had an interview with SD Magazine regarding the Kinna stone and an article is on their website. <http://southdakotamagazine.com/article?articleTitle=civil+war+mystery+solved--1313611668--157--top-stories>
- Virginia held an interview with KYNT Radio in Yankton and it will be broadcast on 8/31.
- Email message sent out to all the history professors in the state regarding the assistance the state archives can provide.
- Email message sent out the Pierre/Ft. Pierre history teachers about using the State Archives.
- Matthew gave a presentation to the Pierre/Ft. Pierre genealogical Society on 9/20. (8 people)
- The e-newsletter was sent out 9/27 to 252 recipients.
- Sara met with the SD Arts Council 9/7 (1)
- Virginia Hanson represented the SD archives at a booth at the State Fair. (621 contacts)
- Virginia gave a presentation at the Sioux Valley Genealogical Society on 9/1. (63)
- Virginia and Lori hosted the memorial service in Yankton for Jacob Kinna, the Civil War soldier. (17)
- Virginia gave 4 presentations and attended the Brown County Celtic Fair 9/17-18. (173)

- Virginia Hanson gave a presentation on beginning genealogy as part of Archives Month on 10/1 to 9 people.
- Virginia Hanson gave a presentation on the archives to the SD Genealogical Society and Brookings Area Genealogical Society. (61 people)
- Virginia Hanson gave a tour of the archives to the book club participants on 10/13. (39 people)
- Sara Casper and Matthew Reitzel worked with 20/20 on ABC on a story about the Pine Ridge Agency. (1)
- Chelle Somsen gave an interview about Archives Month to SDPR 10/13.
- Ken Stewart participated in an interview for a film about Fred Dupree and Scotty Philip 10/14.
- Ken Stewart gave a presentation about haunted genealogy to the Pierre/Ft. Pierre genealogical society 10/18 (21 people).
- Ken Stewart gave a presentation to the Minnehaha County historical Society on 10/20 (70 people)
- Ken Stewart and Chris Nelson conducted a historic tour of Riverside Cemetery as part of Archives Month on 10/23. (57 people)
- Sara met with a representative from the Human Services Center library regarding options for their records.
- Sara met with a representative from the SD Board of Medical and Osteopathic Examiners.
- Lori met with staff from the Dept. of Transportation on cataloging their photo collections.
- Virginia gave a presentation at the Sioux Falls Family history center with 64 people in attendance.
- Press releases went out on the Beadle statue 100th anniversary and the “I found it in the Archives!” contest.
- Ken Stewart and Chris Nelson gave a presentation on the 22nd to 46 teachers.
- Chelle gave a presentation on November 14th to 22 students at SDSU.
- IPER webinars were held 4 days in November with 16 South Dakota students registered.
- IPER webinars were held 4 days in December with 15 South Dakota students registered.
- 203 students have responded to the 4th Grade school census project so far this school year 2011/2012.
- Happy Holidays card sent out to 2011 researchers and donors. (250)
- 2 photos were submitted to the Rapid City Journal of the Battle Mountain Sanitarium.

Library

166 books were cataloged.

Scanned / Cataloged Images

571 images scanned by Matthew

20,125 images digitized by Cherri, Brittni & Nicole for the photo digitization project.

5,548 images cataloged by Lori for the photo digitization project.

Processing

299 collections containing 459.35 cubic feet

Archivists Toolkit

492 total manuscript entries and 182 government entries have been made into Toolkit with 49 government resources.

Research

12,455 reference requests by email, mail, telephone, and in-person were handled in 2011.

Visitors

1,290 in-house visitors

Microfilm

261,625 exposures and 537 rolls.

SHRAB

The SHRAB awarded \$5000 in re-grant funds to six organizations who had projects that improved the preservation and access to their archival holdings. The 2010-2011 grant closes on December 31, 2011 and the SHRAB received a \$5,431 grant for 2012 from the NHPRC for board sustainability and re-grants pending federal funds availability.

Web

The society's and archives news pages were updated monthly.

The sd4history and archives month pages were updated.

Online indexes for the Remington Schuyler papers, Farmer's Alliance, 4th SD Infantry, Brand Book, 1898-1899; and country schools were added online.

The e-newsletter was sent out quarterly to subscribers to notify them about archives activities.

A new page on the flood of 1952 was created with links to the three films.

New pages on the "I Found it in the Archives" contest and a "Connect with Us" page were created.

The society web staff had to go through every page on the web to ensure compliance with search functions. Titles and descriptions were added to the coding to ensure the pages would be widely searchable.

The archives pages received 180,293 hits and over 122,256 visitors.

Facebook

The South Dakota State Archives Facebook page was created in June 2011. Posts about the Belle Fourche Dam images, the Farmer's Alliance website, Archives month activities, the Jacob Kinna headstone, the Rise Studio image, Houghton, S.D., Prohibition, President Taft, Mitchell Corn Palace; Wilbur Foss; the 122nd birthday of South Dakota; the library job posting; the "Dakota Life" episode on SDPB; the 100th anniversary of the Beadle Statue; the Thanksgiving Proclamation by Governor Mellette, the social media website, the Archives Christmas tree, a link to the SAA's Using Archives research guide; Christmas cards from the Myra Morton Miller collection; Dinosaur Park, Paul War Cloud, SD Pearl Harbor Survivors Association, and the country school press release were placed on the Archives Facebook

South Dakota Digital Archives

The hosting services with Heritage West ended and the metadata was transferred in December 2010 to the state. The website for the SD Digital Archives was created and the metadata uploaded. The website was then determined to have security issues, but the images were available and searchable to users on the state capitol complex. Contract negotiations between the state and OCLC started in September.

In December 2011, the metadata was migrated to OCLC for hosting services and a new website created. The Digital Archives is anticipated to go live in January 2012. The images have been unavailable to the public since November 2010.

Travel/Training

Sara and Virginia traveled to Rapid City, Oral and Newell to appraise records on 1/18 & 1/19. They also took the state seal to have a digital copy made.

Virginia traveled to Mitchell on 1/25 to give a genealogy presentation.

Chelle traveled to Armour with Ronette to give the Hands On! presentation.

Matthew traveled with Dan Brosz to Rapid City to talk with a donor regarding donations.

The archive staff attended "Working with Inmates" training 4/26 and 4/28.

Chelle attended AIC-CERT training 3/28-4/1.

Archives staff attended fire extinguisher training on 4/28 in preparation for MayDay activities on May 1st.

Staff attended the History Conference on May 20th-21st.

Sara and Virginia attended the Ancestry Interface webinar.

Sara and Virginia traveled to Kennebec to pick up records.
The local fire department was given a tour of the building on 5/12
Sara and Virginia traveled to Armour on May 14th.
Sara and Virginia traveled to Flandreau on June 22nd and 23rd.
Chelle attended the CoSA/NAGARA annual meeting in Nashville 7/12-7/16.
Virginia traveled to Sioux Falls for the Irish Fair 7/23-7/24.
Sara attended the OCLC webinar on 9/22 on the version 6.1 release of contentdm.
Virginia and Ken attended gravestone preservation workshop in Deadwood 9/19-20.
Sara and Virginia attended the Midwest Archives Conference workshop on magnetic media on 10/19-10/21.
Virginia Hanson, Sara Casper, Matthew Reitzel, and Chelle Somsen attended the Basics of Managing Electronic Records webinar 10/4.
Virginia traveled to Brookings on 10/8 and Ken traveled to Sioux Falls on 10/20.
Chelle helped conduct IPER Essential records Webinars on 11/8; 11/10, 11/15 and 11/17 with attendees from across the state.
Chelle traveled to Springfield on November 8-9th.
Chelle traveled to Brookings and Erwin on November 14th.
Sara traveled to Bismarck, ND on 10/27 to pick up newspapers.
Sara completed the IPER Essential Records Course in November.
Chelle helped conduct IPER Records Emergency Planning & Response Webinars on 12/6; 12/8, 12/13 and 12/15 with attendees from across the state.
Sara completed the IPER Records Emergency Planning & Response Course in December.
Sara attended a CoSA webinar on the status of the SERI survey project.

Preservation

1893 Bon Homme County map was packaged and sent to NEDCC for repairs.
5 films of the Platte area were sent to the film conservator for cleaning, repair, and conversion.

Personnel

Kelli's last day with the archives was August 23rd
Brittini Burton, scanning technician, last day was August 18th. Nicole Stasch has replaced her and she started on August 22nd.
Chris Harmon has filled the Program Assistant position in Springfield.
Marvene Riis retired 10/21/2011.
Marcia Wickett accepted the office supervisor position and started 11/28/2011.