



EXAMPLE SOUTH DAKOTA STATE HISTORICAL SOCIETY
EXAMPLE STATE HISTORIC PRESERVATION OFFICE
EXAMPLE SECTION 106 PROJECT REVIEW FORM

EXAMPLE

Submission of a completed Section 106 Project Review Form with adequate information and attachments constitutes a request for review pursuant to Section 106 of the National Historic Preservation Act of 1966 (as amended). Section 106 requires the South Dakota State Historic Preservation Office to review all projects that are federally funded, licensed, or assisted. We reserve the right to request more information if needed. Typed forms are preferred. **SUBMITTAL OF THIS FORM WITHOUT ALL REQUESTED INFORMATION WILL CAUSE REVIEW DELAYS.**

Section 106 regulations provide for a 30-day response time by the South Dakota State Historic Preservation Office from the date of receipt of complete information.

For projects requiring a license from the Federal Communications Commission, please use FCC Forms 620 or 621. **DO NOT USE THIS FORM.**

I. PROJECT INFORMATION

THIS IS A NEW SUBMITTAL

THIS IS MORE INFORMATION RELATING TO SHPO PROJECT # _____

1. PROJECT NAME: Window Replacement at the United States Post Office in Colome

2. FEDERAL AGENCY FUNDING, LICENSING, OR ASSISTING THE PROJECT

A. AGENCY NAME: General Services Administration

B. AGENCY CONTACT PERSON: Cindy Smith

C. MAILING ADDRESS: 1223 S. Main Street, Sioux Falls SD 57102

D. EMAIL ADDRESS: Cindy.Smith@USPS.gov

E. TELEPHONE NUMBER: (605)555-5555

3. STATE AGENCY FUNDING, LICENSING, OR ASSISTING THE PROJECT, IF APPLICABLE

A. AGENCY NAME: _____

B. AGENCY CONTACT PERSON: _____

C. MAILING ADDRESS: _____

D. EMAIL ADDRESS: _____

E. TELEPHONE NUMBER: _____

F. IF THIS IS A GRANT PROGRAM, PLEASE INCLUDE THE NAME OF THE PROGRAM (FOR EXAMPLE, CDBG OR SRF): _____

4. CONSULTANT CONTACT PERSON, IF APPLICABLE

A. COMPANY NAME: Walton Architectural Group, Inc.

B. CONTACT PERSON: James Walton

C. MAILING ADDRESS: 3546 N. Taylor Street, Pierre SD 57501

D. EMAIL ADDRESS: J.Walton@WAG.com

E. TELEPHONE NUMBER: (605)555-5555



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EXAMPLE

5. PROJECT LOCATION

A. ADDRESS: 123 W. 3rd Street

B. CITY: Colome, SD 57528

C. COUNTY: Pennington

D. TOWNSHIP: _____

E. RANGE _____

F. SECTION _____

G. Provide a USGS 7.5 minute quadrangle map of the project area. If the project is in an urban area, show the location(s) on a city map. Photocopies are acceptable, but poor quality maps or insufficient information will cause review delays. Do not enlarge or reduce the map.

Is a map showing the exact location of the project attached to this form?

YES X or NO []

6. PROJECT DESCRIPTION

Describe all anticipated work associated with the project. Be specific. The description should include all ancillary facilities such as access roads, placement of utilities, additional outbuildings, fences, material borrow areas, staging areas, etc. Use as much space and as many pages as needed to clearly describe the project.

Eight windows will be replaced at the Post Office in Colome. The windows are four over four double hung wood windows with 16 light panes. The windows date to the original construction of the building in 1940. However, the windows and storm windows have deteriorated over time and show signs of water damage on both the interior and exterior. In addition, the storm windows are bowing. The windows and storm windows will be replaced with aluminum clad single pane winds. The two windows on the north side of the building will be filled with brick and painted to appear as though a window still remains. See attached pictures.

Multiple horizontal lines for additional project description text.



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II. IDENTIFY HISTORIC PROPERTIES

10. IDENTIFICATION EFFORTS (See 36 CFR 800.4)

Identification of historic properties may include, but is not limited, any of the following identification methods. Check which steps were taken to identify historic properties in the APE. Check all that apply and describe the results.

A. RECORD SEARCH

Conducted a record search through the Archaeological Research Center in Rapid City. Record searches are available for a fee by calling 605.394.1936. This will include a search of all previously-surveyed archaeological sites and structures within the APE and within one mile of the APE.

If a record search was conducted, is a copy of the results attached to this form? YES or NO

B. ON-THE-GROUND SURVEY

Survey by an archaeologist and/or an architectural historian of project area not previously surveyed. Survey type will depend on the scope of the project. A list of professionals is available at <http://history.sd.gov/Preservation/TechAssist/ConsultantsContractors.aspx>. Guidelines for surveys and reports are available at: http://history.sd.gov/Preservation/PresLaws/r&c_guidelines.pdf and <http://history.sd.gov/Preservation/OtherServices/HSArchitecturalSurveyManual2006.pdf>.

If a survey was conducted, is a copy of the survey report and/or survey forms attached to this form?
 YES or NO

C. SEARCHED THE NATIONAL REGISTER OF HISTORIC PLACES DATABASE

This database is available online at: <http://nrhp.focus.nps.gov/>. NOTE: This database only includes properties listed on the National Register of Historic Places. Properties that are *eligible* for the National Register must also be taken into consideration.

If the National Register database was searched, is a printout of any results attached to this form?
 YES or NO

D. BACKGROUND RESEARCH

Please describe sources reviewed and findings of research. This could include such things as reviewing county or city history books or conducting research at a local historical society, research facility, or county courthouse.

The Post Office was previously determined eligible for listing on the National Register of Historic Places by the State Historic Preservation Office in 2001.

E. ORAL HISTORY INTERVIEWS

Please list who was interviewed and describe what was learned through the interviews.

F. CONSULTATION

Please describe who was consulted and the results of the consultation. Examples include tribes, historic preservation commissions, the public and local historical societies.

A letter was sent to the local historical society on May 11. No comments were received. A follow up telephone call was made on June 12. The historical society discussed the project at their monthly board meeting, and had no concerns provided the project followed the Secretary of Interior Standards. A letter and minutes of the board meeting were received on June 15. See attached.



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SECTION 106 PROJECT REVIEW FORM

G. OTHER

Describe any other efforts undertaken to identify historic properties and the results of those efforts.

11. HISTORIC PROPERTIES FINDING

Based on the efforts described above to identify historic properties, please choose one finding for the project. There are (mark one):

Historic Properties Present in the APE

No Historic Properties Present in the APE

III. ASSESS EFFECTS

12. DETERMINATION OF EFFECT

The federal agency must submit a determination of effect for the SHPO to review this project. Based on the information provided above, the responsible agency official should make a determination of effect on historic properties for this project. Please select and mark one of the following determinations, then explain the basis for your decision

No Historic Properties Affected [36 CFR 800.4(d)(1)] – For a determination of no historic properties affected, the agency official finds no historic properties present or that the undertaking will have no effect upon historic properties as defined in Sec. 800.16(i). Please explain.

Adverse Effect [36 CFR Part 800.5(a)(1)] – For a determination of adverse effect, the undertaking may alter, directly or indirectly, any of the characteristics of a historic property that qualify the property for inclusion in the National Register in a manner that would diminish the integrity of the property’s location, design, setting, materials, workmanship, feeling, or association. Adverse effects may include reasonably foreseeable effects that may occur later in time, be farther removed in distance, or be cumulative. Please explain.

The windows and storm windows will be replaced with aluminum clad single pane windows. Due to the expense of heating two of the windows on the north side of the building will be bricked in. This will have an adverse effect on the building because it diminishes the integrity of the property. This activity does not follow the Secretary of Interior Standards.

No Adverse Effect [36 CFR Part 800.5(b)] – For a determination of no adverse effect, the undertaking is modified or conditions are imposed to avoid adverse effects to a historic property. Please explain.



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STATE HISTORIC PRESERVATION OFFICE
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The responsible federal agency official must sign this form here prior to submitting it to the SHPO. Projects received without an appropriate signature will cause review delays. **This must be an original signature and not electronic.**

SIGNATURE *C. Smith* **DATE** July 1, 2010
NAME Cindy Smith
TITLE Staff Architect
AGENCY General Services Administration

FOR SHPO USE ONLY. DO NOT WRITE OR INSERT ANYTHING HERE.

Please print and mail completed form to:

Review and Compliance Coordinator
South Dakota State Historical Society
900 Governors Drive
Pierre, SD 57501

Questions about Section 106 can be directed to:

Paige Hoskinson Olson
Review and Compliance Coordinator
Paige.HoskinsonOlson@state.sd.us
605.773.6004

OR

Amy Rubingh
Review and Compliance Archaeologist
Amy.Rubingh@state.sd.us
605.773.8370

Questions about Section 106 projects on existing buildings or structures can be directed to:

Jason Haug
Director of Historic Preservation
Jason.Haug@state.sd.us
605.773.6296

Project information submitted cannot be returned. This documentation is kept on file at the South Dakota State Historical Society. We review faxed and electronic submissions in the same manner as any other submission and with the same considerations for clarity and completeness. However, original documents with original signature must follow all faxed and electronic submissions. The submission of incomplete, unclear, or confusing information may result in unnecessary delays in the review process until adequate information is obtained.

Additional Resources

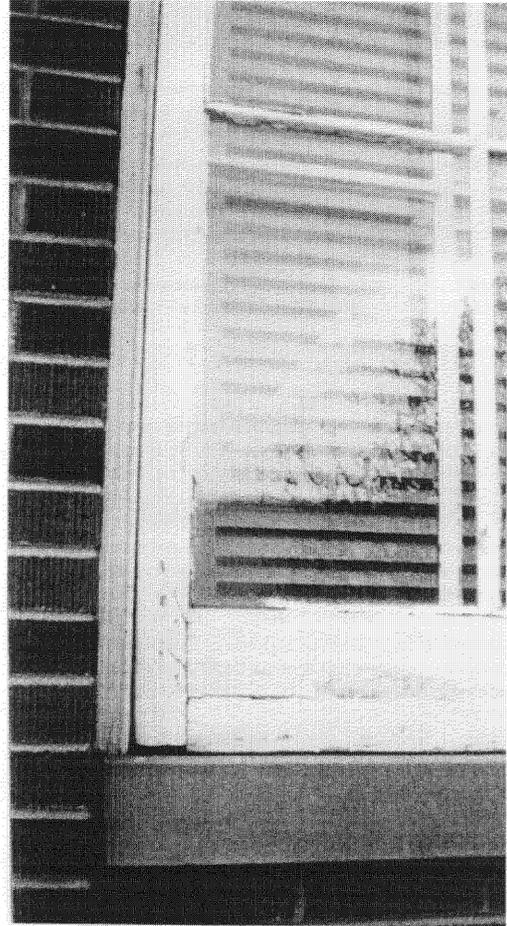
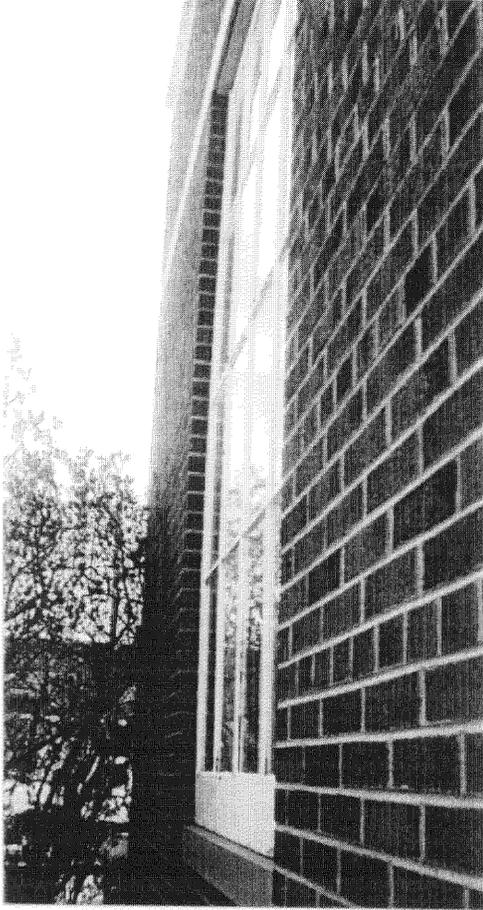
1. South Dakota State Historic Preservation Office <http://history.sd.gov/Preservation/>
 - a. Link to National and State Register Listed Properties:
<http://history.sd.gov/Preservation/NatReg/NatReg.aspx>
 - b. Historic Contexts:
history.sd.gov/Preservation/OtherServices/SHPODocs.aspx
 - c. *Guidelines for Cultural Resource Surveys and Survey Reports 2005*:
http://history.sd.gov/Preservation/PresLaws/r&c_guidelines.pdf
2. Advisory Council on Historic Preservation: www.achp.gov
 - a. Link to National Historic Preservation Act of 1966 as amended
 - b. 36 CFR Part 800 – Protection of Historic Properties
3. National Park Service: www.nr.nps.gov/
 - a. National Register of Historic Places
 - b. Publications (National Register Bulletins, Preservation Briefs, etc.):
www.nps.gov/history/publications.htm
4. Archaeological Research Center: history.sd.gov/Archaeology/ or 605.394.1936
 - a. Record Search Information
5. State Archives: history.sd.gov/Archives/ or 605.773.3804
 - a. Historic photographs
 - b. Research material

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**United States Post Office
123 W. 3rd Street, Colome, South Dakota
Window Replacement
March 2010**

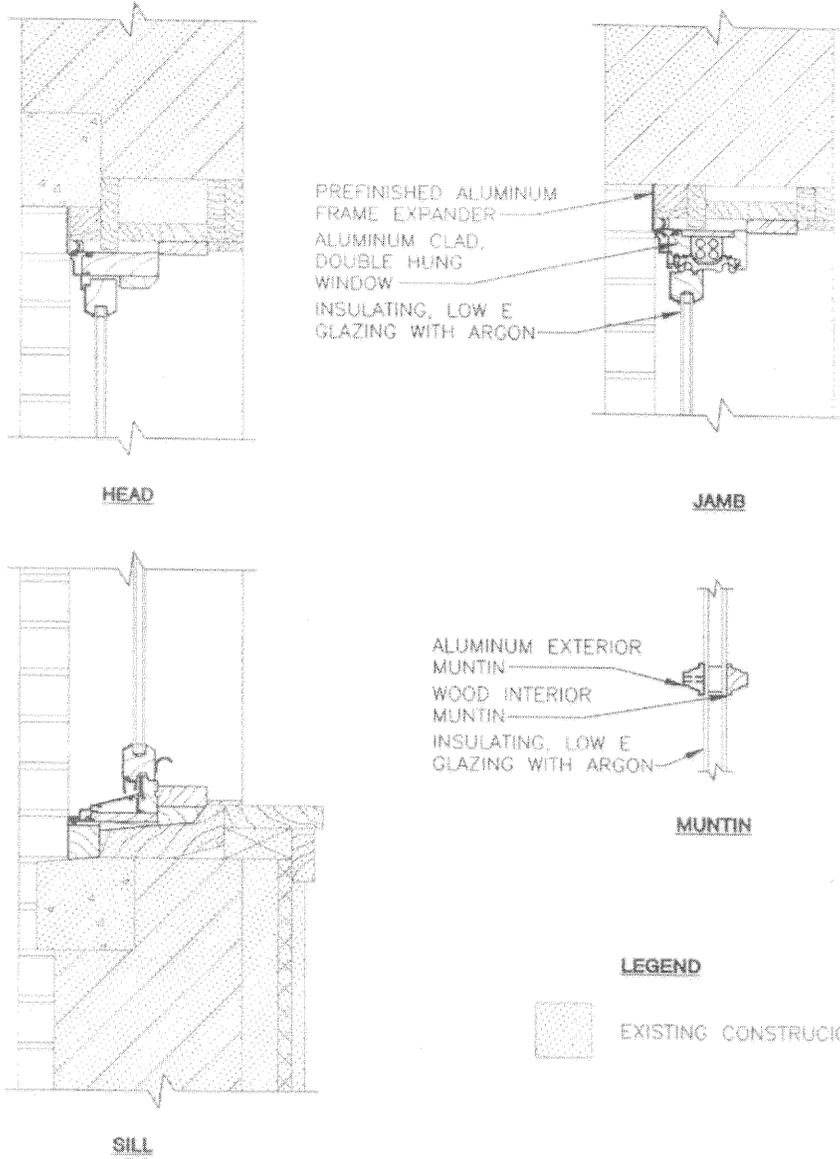


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U.S. Post Office, 123 W. 3rd Street, Colome



TOTAL WINDOW REPLACEMENT DETAILS

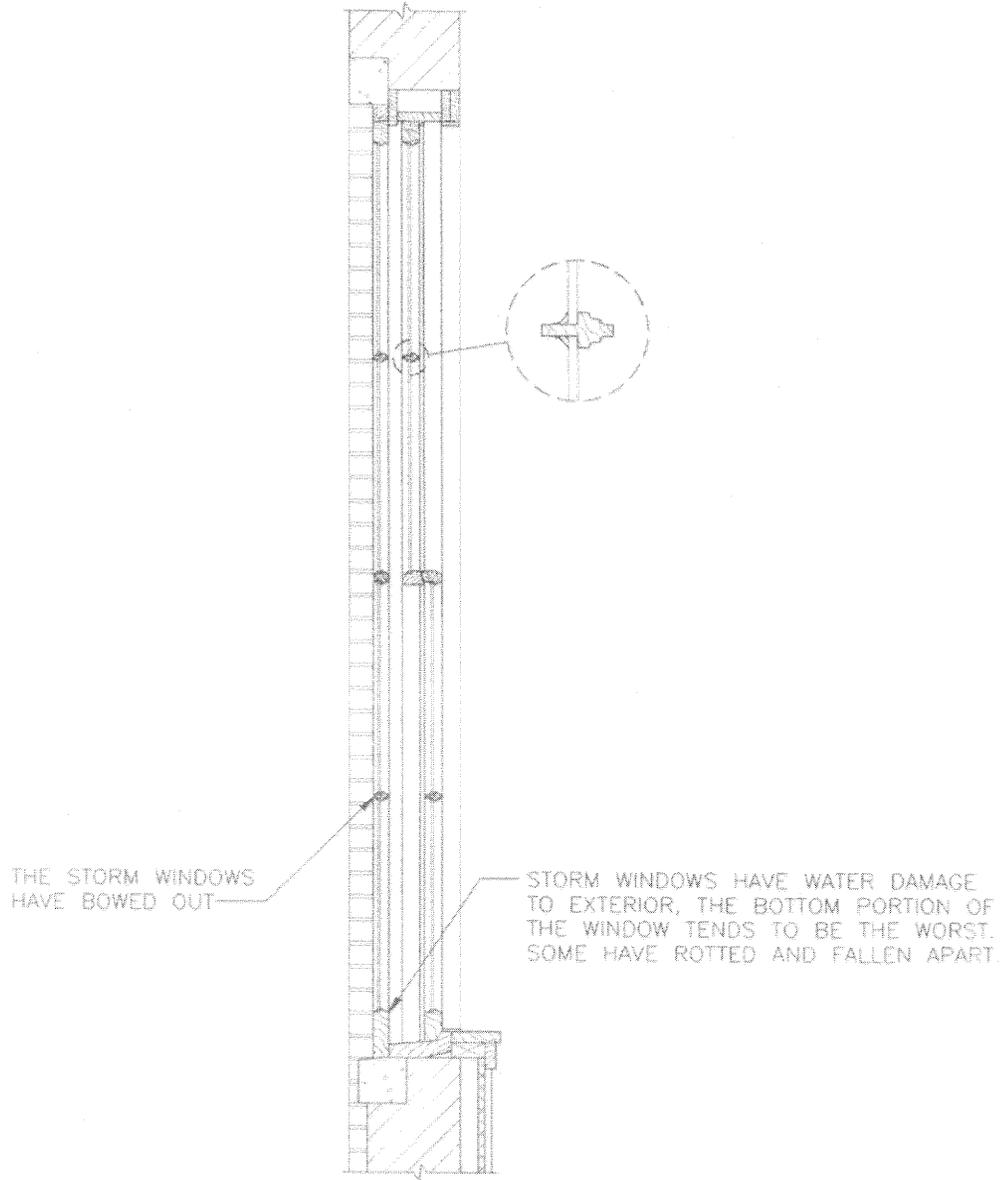
N.T.S.

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123 w. 3rd Street, Colome, SD 57528



WINDOW SECTION, AND PICTURES,
TYPICAL PROBLEMS

N.T.S

[Print](#)

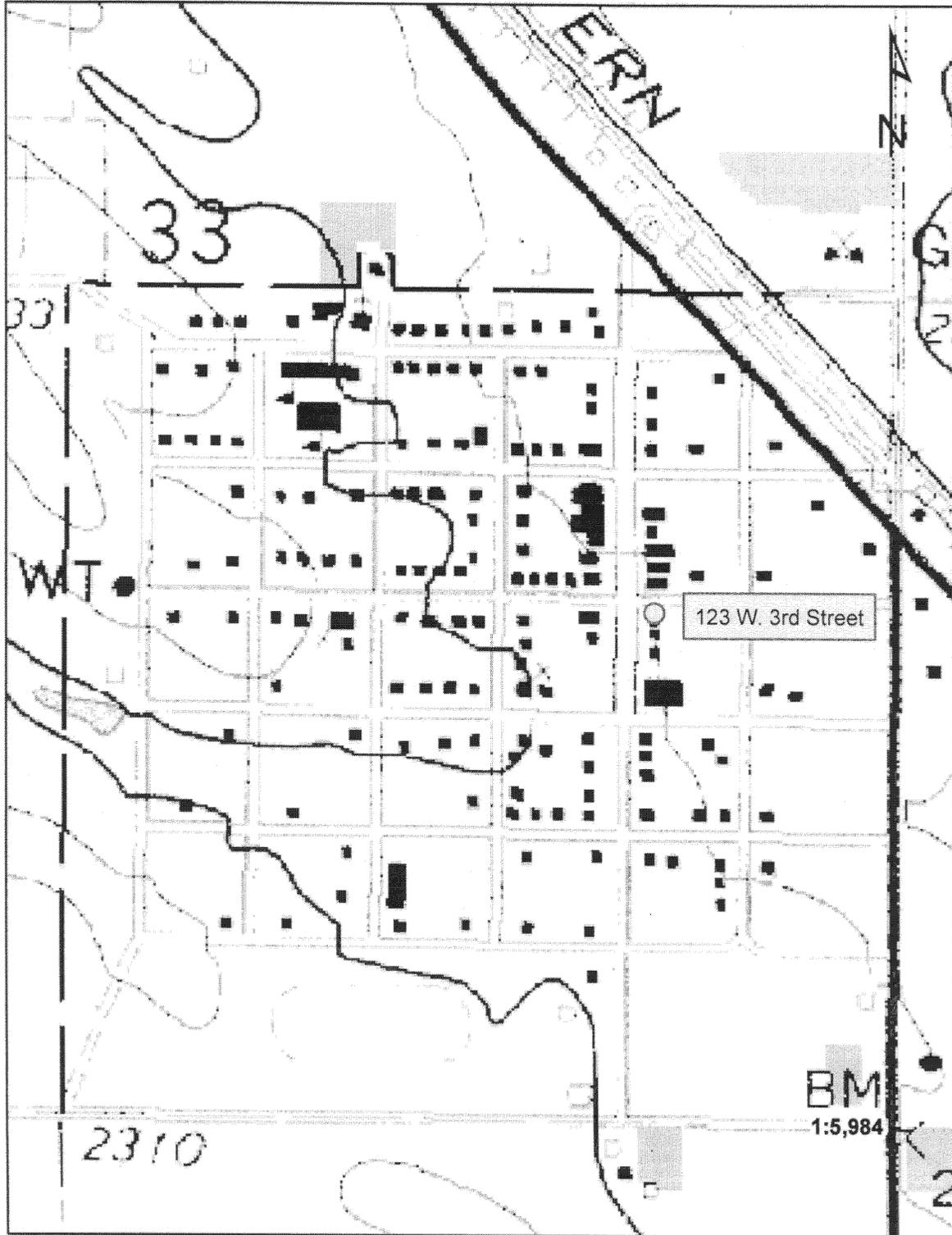
Google maps

Address **Colome, SD 57528**

Notes



123 W. 3rd Street, Colome, SD 57528



nps.gov

National Park Service
U.S. Department of the Interior



Search



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National Register of Historic Places



- HOME
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TITLE LIST DISPLAY

From: NPS Digital Library
Term(s) Searched: South Dakota and Tripp
Records Displayed: 1 to 6 of 6

Go back to: [Revise Search](#)

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- Barnum, E. G., House *[image]* 8%
- Manthey Barn *[image]* 8%
- South Dakota Dept. of Trans. Bridge No. 34-120-194 *[image]* 8%
- South Dakota Dept. of Transportation Bridge No. 62-220-512 *[image]* 8%
- Tucek-Sykora Farmstead *[image]* 8%
- Vetter, George, House *[image]* 8%

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Last updated: 11/10/10

73

EXAMPLE

EXAMPLE

EXAMPLE

Letter from Colome Historical Society
(U.S. Post Office, 123 W 3rd Street)

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Colome Historical Society

Board Meeting Minutes

June 2010

(U.S. Post Office, 123 W. 3rd Street, Colome)