

March 25, 2015

Dear Friends and Colleagues,

The South Dakota State Historical Records Advisory Board (SHRAB) recently received grant funding from the National Historical Publications and Records Commission, a branch of the National Archives. This grant funding will allow staff members from the South Dakota State Historical Society- State Archives to visit four historical collecting organizations (archives, historical societies, libraries, museums, county offices) this summer in order to provide advice concerning their archival collections.

The visit is at no charge to the applying historical organization. Applications must be received by May 8, 2015 and the State Historical Records Advisory Board will select the four institutions shortly after that date. The selections will be on a competitive basis and will target small to mid-sized organizations with archival collections. The organization will also receive \$100 worth of archival processing supplies.

Upon selection the State Archives staff will contact the awardees to arrange the details of the visit. The visit must occur between June 1, 2015 and September 30, 2015.

The applying organization must identify archival collections that require advice from the state archives staff. Ideal collection concerns would involve proper storage of archival collections, processing and accessioning of archival materials, writing a collection policy or disaster planning. One of the goals of the visit is to assist organizations in selecting a project and encouraging them to apply for the 2016 re-grant opportunity. The staff will be unable to address concerns about buildings or structures, museum artifacts, potential collection purchases, or digitization efforts. The application form is attached and may be submitted electronically or by mail.

If you have any questions please contact Chelle Somsen at the South Dakota State Archives at (605)773-3804 or archref@state.sd.us

Sincerely,

Chelle Somsen
South Dakota State Archivist