



SOUTH DAKOTA STATE HISTORICAL SOCIETY  
STATE HISTORIC PRESERVATION OFFICE (SHPO)  
**SECTION 106 PROJECT REVIEW FORM**

Submission of a completed Section 106 Project Review Form with adequate information and attachments constitutes a request for review pursuant to Section 106 of the National Historic Preservation Act of 1966 (as amended). Section 106 requires the South Dakota State Historic Preservation Office to review all projects that are federally funded, licensed, or assisted. We reserve the right to request more information if needed. Typed forms are preferred. **SUBMITTAL OF THIS FORM WITHOUT ALL REQUESTED INFORMATION WILL CAUSE REVIEW DELAYS.**

Section 106 regulations provide for a 30-day response time by the South Dakota State Historic Preservation Office from the date of receipt of complete information.

For projects requiring a license from the Federal Communications Commission, please use FCC Forms 620 or 621. **DO NOT USE THIS FORM.**

**I. PROJECT INFORMATION**

- THIS IS A NEW SUBMITTAL
- THIS IS MORE INFORMATION RELATING TO SHPO PROJECT # \_\_\_\_\_

1. PROJECT NAME: \_\_\_\_\_

**2. FEDERAL AGENCY FUNDING, LICENSING, OR ASSISTING THE PROJECT**

A. AGENCY NAME: \_\_\_\_\_

B. AGENCY CONTACT PERSON: \_\_\_\_\_

**DETERMINATION OF EFFECT**

See page 5, #12 for descriptions and space for explanations.

- No Historic Properties Affected     Adverse Effect     No Adverse Effect

The responsible federal agency official must sign this form here prior to submitting it to the SHPO. Projects received without an appropriate signature will cause review delays. **This must be an original signature and not electronic.**

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Please type/ the following:

**NAME** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**AGENCY** \_\_\_\_\_

FOR SHPO USE ONLY. DO NOT WRITE OR INSERT ANYTHING HERE.

# SD SHPO SECTION 106 PROJECT REVIEW FORM

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## 2. FEDERAL AGENCY FUNDING, LICENSING, OR ASSISTING THE PROJECT

- A. AGENCY NAME: \_\_\_\_\_
- B. AGENCY CONTACT PERSON: \_\_\_\_\_
- C. MAILING ADDRESS: \_\_\_\_\_
- D. EMAIL ADDRESS: \_\_\_\_\_
- E. TELEPHONE NUMBER: \_\_\_\_\_

## 3. STATE AGENCY FUNDING, LICENSING, OR ASSISTING THE PROJECT, IF APPLICABLE

- A. AGENCY NAME: \_\_\_\_\_
- B. AGENCY CONTACT PERSON: \_\_\_\_\_
- C. MAILING ADDRESS: \_\_\_\_\_
- D. EMAIL ADDRESS: \_\_\_\_\_
- E. TELEPHONE NUMBER: \_\_\_\_\_
- F. IF THIS IS A GRANT PROGRAM, PLEASE INCLUDE THE NAME OF THE PROGRAM (FOR EXAMPLE, CDBG OR SRF): \_\_\_\_\_

## 4. CONSULTANT CONTACT PERSON, IF APPLICABLE

- A. COMPANY NAME: \_\_\_\_\_
- B. CONTACT PERSON: \_\_\_\_\_
- C. MAILING ADDRESS: \_\_\_\_\_
- D. EMAIL ADDRESS: \_\_\_\_\_
- E. TELEPHONE NUMBER: \_\_\_\_\_

## 5. PROJECT LOCATION

- A. ADDRESS: \_\_\_\_\_
- B. CITY: \_\_\_\_\_
- C. COUNTY: \_\_\_\_\_
- D. TOWNSHIP: \_\_\_\_\_ E. RANGE \_\_\_\_\_ F. SECTION \_\_\_\_\_

G. Provide a USGS 7.5 minute quadrangle map of the project area. If the project is in an urban area, show the location(s) on a city map. Photocopies are acceptable, but poor quality maps or insufficient information will cause review delays. Do not enlarge or reduce the map.

Is a map showing the exact location of the project attached to this form? YES  or NO

# SD SHPO SECTION 106 PROJECT REVIEW FORM

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## 6. PROJECT DESCRIPTION

Describe all anticipated work associated with the project. Be specific. The description should include all ancillary facilities such as access roads, placement of utilities, additional outbuildings, fences, material borrow areas, staging areas, etc. Use as much space and as many pages as needed to clearly describe the project.

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## 7. PROJECT PLANS

Plans, drawings, engineering specifications etc. should be included to help explain the project, but these cannot replace the above verbal description. If new construction is involved, elevation drawings and plans should be included.

Are plans, drawings, engineering specifications, or similar documents attached to this form?

YES  or NO

## 8. PHOTOGRAPHS

Provide several clear, original photographs of the project location. Also, include photographs of every affected buildings/structures, including an overall front view of each structure and other views necessary to describe fully the structures and the project. Streetscape photographs of surrounding buildings and structures should also be included. Photographs should be color and can be either printed or digital images submitted on a CD. Printed digital photographs should have a high dpi and clear resolution. Photographs should also either be labeled or include a key.

NOTE: Projects submitted with insufficient photographs will cause review delays.

Are photographs that clearly show the project location attached to this form? YES  or NO

## 9. PROJECT AREA OF POTENTIAL EFFECT (APE)

The APE consists of the geographic area or areas within which a project may directly or indirectly, cause changes in the character or use of historic properties. In most instances, the APE is not simply the project's physical boundaries or right-of-way. The APE also includes all ancillary facilities such as access roads, placement of utilities, additional outbuildings, fences, material borrow areas, staging areas, etc. The APE may include visual and audible effects.

Highlight the APE on a localized map.

A. Is a map highlighting the APE attached to this form? YES  or NO

B. Provide a written description of the APE. Describe the steps taken to identify the APE, and justify why the APE boundaries were chosen. If the APE has been previously disturbed, include an explanation of the previous ground disturbance.

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# SD SHPO SECTION 106 PROJECT REVIEW FORM

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## II. IDENTIFY HISTORIC PROPERTIES

### 10. IDENTIFICATION EFFORTS (See 36 CFR 800.4)

Identification of historic properties may include, but is not limited, any of the following identification methods. Check which steps were taken to identify historic properties in the APE. Check all that apply and describe the results.

A.  RECORD SEARCH

Conducted a record search through the Archaeological Research Center in Rapid City. Record searches are available for a fee by calling 605.394.1936. This will include a search of all previously-surveyed archaeological sites and structures within the APE and within one mile of the APE.

If a record search was conducted, is a copy of the results attached to this form? YES  or NO

B.  ON-THE-GROUND SURVEY

Survey by an archaeologist and/or an architectural historian of project area not previously surveyed. Survey type will depend on the scope of the project. A list of professionals is available at <http://history.sd.gov/Preservation/TechAssist/ConsultantsContractors.aspx>. Guidelines for surveys and reports are available at: [http://history.sd.gov/Preservation/PresLaws/r&c\\_guidelines.pdf](http://history.sd.gov/Preservation/PresLaws/r&c_guidelines.pdf) and <http://history.sd.gov/Preservation/OtherServices/HSArchitecturalSurveyManual2006.pdf>.

If a survey was conducted, is a copy of the survey report and/or survey forms attached to this form?  
YES  or NO

C.  SEARCHED THE NATIONAL REGISTER OF HISTORIC PLACES DATABASE

This database is available online at: <http://nrhp.focus.nps.gov/>. NOTE: This database only includes properties *listed* on the National Register of Historic Places. Properties that are *eligible* for the National Register must also be taken into consideration.

If the National Register database was searched, is a printout of any results attached to this form?  
YES  or NO

D.  BACKGROUND RESEARCH

Please describe sources reviewed and findings of research. This could include such things as reviewing county or city history books or conducting research at a local historical society, research facility, or county courthouse.

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E.  ORAL HISTORY INTERVIEWS

Please list who was interviewed and describe what was learned through the interviews.

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# SD SHPO SECTION 106 PROJECT REVIEW FORM

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F.  CONSULTATION

Please describe who was consulted and the results of the consultation. Examples include tribes, historic preservation commissions, the public, and local historical societies.

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G.  OTHER

Describe any other efforts undertaken to identify historic properties and the results of those efforts.

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## 11. HISTORIC PROPERTIES FINDING

Based on the efforts described above to identify historic properties, please choose one finding for the project. There are (mark one):

- Historic Properties Present in the APE
- No Historic Properties Present in the APE

## **III. ASSESS EFFECTS**

### 12. DETERMINATION OF EFFECT

The federal agency must submit a determination of effect for the SHPO to review this project. Based on the information provided above, the responsible agency official should make a determination of effect on historic properties for this project. Please select and mark one of the following determinations, then explain the basis for your decision.

**No Historic Properties Affected** [36 CFR 800.4(d)(1)] – For a determination of no historic properties affected, the agency official finds no historic properties present or that the undertaking will have no effect upon historic properties as defined in Sec. 800.16(i). Please explain.

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**Adverse Effect** [36 CFR Part 800.5(a)(1)] – For a determination of adverse effect, the undertaking may alter, directly or indirectly, any of the characteristics of a historic property that qualify the property for inclusion in the National Register in a manner that would diminish the integrity of the property's location, design, setting, materials, workmanship, feeling, or association. Adverse effects may include reasonably foreseeable effects that may occur later in time, be farther removed in distance, or be cumulative. Please explain.

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**No Adverse Effect** [36 CFR Part 800.5(b)] – For a determination of no adverse effect, the undertaking is modified or conditions are imposed to avoid adverse effects to a historic property. Please explain.

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## SD SHPO SECTION 106 PROJECT REVIEW FORM

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**Please print and mail completed form to:**

Review and Compliance Coordinator  
South Dakota State Historical Society  
900 Governors Drive  
Pierre, SD 57501

Questions about Section 106 can be directed to:

Paige Olson  
Review and Compliance Coordinator  
[Paige.Olson@state.sd.us](mailto:Paige.Olson@state.sd.us)  
605.773.6004

OR

Jenna Carlson Dietmeier  
Review and Compliance Archaeologist  
[Jenna.CarlsuDietmeier@state.sd.us](mailto:Jenna.CarlsuDietmeier@state.sd.us)  
605.773.8370

Questions about Section 106 projects on existing buildings or structures can be directed to:

Kate Nelson  
Restoration Specialist  
[Kate.Nelson@state.sd.us](mailto:Kate.Nelson@state.sd.us)  
605.773.6005

Project information submitted cannot be returned. This documentation is kept on file at the South Dakota State Historical Society. We review faxed and electronic submissions in the same manner as any other submission and with the same considerations for clarity and completeness. However, original documents with original signature must follow all faxed and electronic submissions. The submission of incomplete, unclear, or confusing information may result in unnecessary delays in the review process until adequate information is obtained.

## SD SHPO SECTION 106 PROJECT REVIEW FORM

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### Additional Resources

1. South Dakota State Historic Preservation Office <http://history.sd.gov/Preservation/>
  - a. Link to National and State Register Listed Properties:  
<http://history.sd.gov/Preservation/NatReg/NatReg.aspx>
  - b. Historic Contexts:  
[history.sd.gov/Preservation/OtherServices/SHPODocs.aspx](http://history.sd.gov/Preservation/OtherServices/SHPODocs.aspx)
  - c. *Guidelines for Cultural Resource Surveys and Survey Reports 2005*:  
[http://history.sd.gov/Preservation/PresLaws/r&c\\_guidelines.pdf](http://history.sd.gov/Preservation/PresLaws/r&c_guidelines.pdf)
2. Advisory Council on Historic Preservation: [www.achp.gov](http://www.achp.gov)
  - a. Link to National Historic Preservation Act of 1966 as amended
  - b. 36 CFR Part 800 – Protection of Historic Properties
3. National Park Service: [www.nps.gov/](http://www.nps.gov/)
  - a. National Register of Historic Places: [www.nps.gov/nr/](http://www.nps.gov/nr/)
  - b. Publications (National Register Bulletins, Preservation Briefs, etc.):  
[www.nps.gov/history/publications.htm](http://www.nps.gov/history/publications.htm)
4. Archaeological Research Center: [history.sd.gov/Archaeology/](http://history.sd.gov/Archaeology/) or 605.394.1936
  - a. Record Search Information
5. State Archives: [history.sd.gov/Archives/](http://history.sd.gov/Archives/) or 605.773.3804
  - a. Historic photographs
  - b. Research material