

**SOUTH DAKOTA STATE HISTORICAL SOCIETY MUSEUM
TRAVELING EXHIBIT LOAN AGREEMENT**

Please complete the form and return to:

Peter Kleinpass, Curator of Exhibits

Email: Peter.Kleinpass@state.sd.us Phone: 605.773.4373

Date:

Exhibit:

Borrowing Institution:

Address:

Contact Person:

Contact Email:

Contact Phone Number:

The rental fee is for a period of eight weeks unless otherwise stated. The borrower agrees to pay a rental fee of **\$150 if the exhibit shipping and return is arranged by the South Dakota State Historical Society**. The rental fee is **\$25 if the exhibit is picked up and returned to the Cultural Heritage Center in Pierre, SD**.

Exhibit Loan Period: _____ to _____
(8-week period)

Pickup/Delivery Options:

I would like the exhibit(s) delivered and picked up

I will pick up and return the exhibit(s) to the SDSHS myself

Rental Cost: \$ _____

TERMS AND CONDITIONS

1. The exhibit will be maintained at the address provided or overseen by the borrower/exhibitor unless other arrangements were made.
2. The venue is closed from entry outside of visitor hours.
3. The borrower/exhibitor assumes liability for any damage to the exhibit while at your venue.
4. The borrower/exhibitor must give credit to the South Dakota State Historical Society in all press releases and exhibit publicity.
5. This agreement is non-transferable.
6. Revisions and modifications to this agreement must be reviewed, approved, and signed off on by all parties.

Borrower

Date